

MANCHESTER COMMUNITY COLLEGE

Application for Admission

Social Security Number _____

Male

Female

Date of Birth _____

Month Day Year

GENERAL INFORMATION

First

Last

Middle

List other names on schools records _____

Street Address

City

State

Zip Code

Mailing Address (if different from above) _____

Preferred Email Address _____

Home Phone

Work Phone

Cell Phone

Is English your native language?

Yes

No

If No, what is your native language? _____

Are you a U.S. Citizen?

Yes

No

If No, are you a U.S. permanent resident?

Yes

No

If you are not a legal resident, what is your current visa status? _____

* Question is optional. It is used for statistical and counseling purposes.

* Ethnicity:

White, Non-Hispanic

Black, Non-Hispanic

Asian

American Indian Alaskan

Hispanic

Non-Resident

Other _____

EMERGENCY CONTACT INFORMATION

First

Last

Middle

Home Phone

Work Phone

Cell Phone

Relationship to applicant _____

HIGH SCHOOL LAST ATTENDED

School Name

City

State

Zip Code

Date Of Graduation

or

Year of G.E.D. Awarded

COLLEGES PREVIOUSLY ATTENDED

Dates Attended

Degree

Transfer Credit

School Name

City

State

School Name

City

State

School Name

City

State

APPLICATION CONTINUES ON BACK OF SHEET.

Questions? Visit www.manchestercommunitycollege.edu or call (603) 668-6706.

ACADEMIC PROGRAMS

Applying For: _____
(see attached list of majors) Day Evening Full-time Part-time Online
 Associate Degree Professional Certificate Certificate

What semester do you wish to begin your studies? Fall Spring Summer Year _____

Are you applying for academic amnesty? (see college catalog) Yes No

Student Type: 1st Time Previous MCC Transfer Running Start

PLEASE INDICATE BELOW IF A MEMBER OF YOUR FAMILY IS ATTENDING OR HAS ATTENDED THIS INSTITUTION

_____ First Last Relationship
How did you first learn about MCC? College Fair / Recruiter HS Guidance Counselor Current Student Family
 Open House / Campus Visit Area Resident Other _____

VETERANS

Are you eligible for Veteran's Education Benefits? Yes No
Are you eligible for National Guard Education Assistance Programs? Yes No
Are you applying for Survivors' and Dependents' of Veterans Education Assistance? Yes No

FINANCIAL AID SERVICES

I am interested in receiving information about Financial Aid. Yes No

RESIDENCE INFORMATION

NEW HAMPSHIRE RESIDENCY:

_____ Month and Year Moved to New Hampshire

or

I have always lived in New Hampshire

NEW ENGLAND REGIONAL STUDENTS PROGRAM (NERSP)

The New England Regional Student Program enables a resident of a New England state to enroll in a public college or university in the six state region at reduced rates for certain degree programs if:

The program is not available in the home state public institutions, and/or

The out-of-state public institution is nearer to the student's residence than the in-state institution that offers a similar program.

NEW ENGLAND STUDENT WHO WISHES TO BE CONSIDERED FOR NE REGIONAL

I am a resident of:

_____ Town or City

_____ State

_____ Academic Major

TO BE SIGNED BY ALL APPLICANTS

The information provided by the applicant on this admission application form shall be held confidential to the extent determined by Federal Law and College policy. Manchester Community College reserves the right to deny admission to any applicant who, in the judgment of the College officials, does not qualify for admission. The College also reserves the right to require withdrawal of any student who does not satisfy the ideals of citizenship, character or scholarship.

In accordance with the terms and conditions set forth in its publications, and if accepted to abide by the rules and regulations set forth in the publications and in the Student Handbook, I also agree that the College have permission to use any College sponsored pictures in which any likeness appears.

I certify that I have read and agree with the above, and that all information provided herein is true and complete.

_____ Signature of Applicant

_____ Date

_____ Signature of Parent (if student is under 18 years)

_____ Date

LIST OF MAJORS

Please Note: The following Majors are subject to change.

Listed below are programs we offer to our students. If you have any questions about any of our programs please contact us at (603) 668-6706. We will gladly assist you with any questions or concerns.

Associate Degrees

- Accounting
- Automotive Technology
- Building Construction Technology
- Computer Science
- Education: Early Childhood ECE
- Electrical Technology
- Exercise Science
- Fine Arts
- General Studies
- Graphic Design
- Health Information Management
- HVAC
- Interior Design
- Liberal Arts
- Liberal Arts-Business
- Liberal Arts-Education
- Management
- Marketing
- Medical Assistant
- Nursing
- Welding Technology

Professional Certificates

- Education: Early Childhood
- Medical Assistant
- Welding Technology (Days Only)

Certificates

- Accounting
- Air Conditioning/Refrigeration
- Architectural Drafting
- Automotive Technology
- Bookkeeping
- Building Construction Technology
- Early Childhood Lead Teacher
- Early Childhood Special Education
- Electrical Technology
- Executive Corporate Finance
- Family Childcare Provider (online)
- Finance
- Gas Appliance Inst. & Service
- Graphic Design
- Graphic Design For Web
- Graphic Illustration
- Heating Services
- Human Services: Direct Support
- Human Services: Substance Abuse Prevention
- Infant / Toddler Lead Teacher
- Interior Design
- Liberal Arts: Special Education
- Management
- Marketing
- Medical Coding
- Medical Secretary
- Personal Training
- Phlebotomy
- Small Business Management
- Welding Technology (Evenings Only)

Non-Discrimination Policy

Manchester Community College does not discriminate in the administration of its admissions and educational programs, activities, or employment practices on the basis of race, color, religion, national origin, age, sex, disability, veteran status, sexual orientation, or marital status. This statement is a reflection of the mission of the Community College System of New Hampshire and Manchester Community College and refers to, but is not limited to, the provisions of the following laws:

1. Title VI and VII of the Civil Rights Act of 1964
2. The Age Discrimination Act of 1967 (ADEA)
3. Title IX of the Education Amendment of 1972
4. Section 504 of the Rehabilitation Act of 1973

5. The Americans with Disabilities Act of 1990 (ADA)
6. Section 402 of the Vietnam Era Veteran's Readjustment Assistance Act of 1974
7. NH Law Against Discrimination (RSA 354-A)

Inquiries regarding discrimination may be directed to Marion Knedler, Manchester Community College at (603) 668-6706, to Sara A. Sawyer, Director of Human Resources for the Community College System of New Hampshire, 26 College Drive, Concord, NH 03301, 603-271-6300. Inquiries may also be directed to the US Department of Education, Office of Civil Rights, J.W. McCormack Post Office and Courthouse, Room 701, 01-0061, Boston, MA, 02109-4557, 617-223-9662, FAX: 617-223-9669, TDD: 617-223-9695, or Email: OCR_Boston@ed.gov; the NH Commission for Human Rights, 2 Chennell Drive, Concord, NH 03301, 603-271-2767, FAX: 603-271-6339; and/or the Equal Employment Opportunity Commission, JFK Federal Building, 475 Government Center, Boston, MA, 02203, 617-565-3200 or 1-800-669-4000, FAX: 617-565-3196, TTY: 617-565-3204 or 1-800-669-6820.



MANCHESTER COMMUNITY COLLEGE

1066 Front Street, Manchester, NH

(603) 668-6706

www.manchestercommunitycollege.edu

ADMISSIONS CHECKLIST

Please use as a guide while applying to the college.

1. Complete an Admissions Application and submit it with a \$10.00 non-refundable fee made payable to MCC or complete an online application (*fee waived*).
2. Request an official copy of your high school transcript or G.E.D. scores be sent to the Office of Admissions. If home-schooled, please speak to an admissions counselor. **Please note:** High School Seniors admitted to Manchester Community College must request that their final transcripts indicating successful completion of all requirements for high school graduation be forwarded to the college. Please ask your high school to include your current name (*if different from high school*) on the transcript as this will allow us to process your application more quickly.
3. If you are applying to one of the following programs of study, please complete the following:
 - **Automotive Technology:** Schedule an informational session with Marc Bellerose or his designee at (603) 668-6706 ext. 219, or at mbellerose@ccsnh.edu. (*Note: you will be required to provide a copy of your driving record from the DMV before a decision can be made about your application.*)
 - **Early Childhood Education/Liberal Arts/Education:** Schedule an informational session with Jan Caron at (603) 668-6706 ext 217 or (603) 524-6506 or Laurie Westcott at ext. 242.
 - **Electrical Technology:** Schedule an informational session with Bruce McKenna at (603) 668-6706 ext. 361, or at bmckenna@ccsnh.edu.
 - **Health Information Management:** Schedule an informational session with Ranga Sunkara, at (603) 668-6706 ext. 339, or at rsunkara@ccsnh.edu.
 - **Medical Assisting:** Schedule an informational session with Cindy Feldhousen at (603) 668-6706 ext. 231, or at cfeldhousen@ccsnh.edu.
 - **Nursing Program:** Request a Nursing Information Packet, and sign up to attend a Nursing Information Session. Dates are available at www.manchestercommunitycollege.edu.
4. If you want to be considered for Financial Aid, complete the Free Application for Federal Student Aid. You may file at www.fafsa.ed.gov (*See separate instructions for more information*).
5. If you have earned prior college credit, please forward an official college transcript to the Office of Admissions for a transfer credit evaluation. (*Ask your college to include your current name on the transcript as this will allow us to process your application more quickly*).
6. Once accepted to the program, please submit a \$100 non-refundable deposit. This deposit is applied toward your tuition costs.
7. Plan to take the Accuplacer course placement assessment through the Center for Academic Planning and Support (CAPS), ext 314. A \$20 non-refundable fee is required to take Accuplacer. (*Test approx. 2 hrs.*) (*Fee subject to change*).
8. Register for classes through your advisor or a CAPS counselor.
9. Attend New Student Orientation (date and time will be mailed) and begin classes! Familiarize yourself with MCC by reviewing our online orientation at www.manchestercommunitycollege.edu/admissions/orientation.



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